 **Nursery application form**

# Child's details

|  |  |
| --- | --- |
| Child's full name |  |
| Male Female |  |
| Child's date of birth |  |
| Position in the family |  |
| AddressPost code |  |
| Ethnic origin |  |
| Religion |  |
| Language spoken at home |  |

Sibling at nursery at present..

Parent/carer details

|  |  |  |
| --- | --- | --- |
| Mother's details |  | Father's details |
| Name |  | Name |  |
| D.O.B |  | D.O.B |  |
| AddressPost code |  | AddressPost code |  |
| Home number |  | Home number |  |
| Work number |  | Work number |  |
| Mobile number |  | Mobile number |  |
| email |  | email |  |
| Place of work |  | Place of work |  |
| Profession |  | Profession |  |

Who has parental responsibility for the child

Medical details

|  |  |
| --- | --- |
| Name of surgery where child is registered |  |
| Address of surgery |  |
| GP telephone no |  |
| Health visitor's name |  |
| Health visitor |  |
| Social worker name and phone number |  |
| Any continuous medication? |  |
| Any dietary requirements |  |
| Any known allergies? |  |
| Any known special needs |  |
| If yes what agency are involved in the process |  |

# Which of the following categories do you consider that you belong to? (Please tick)

|  |  |  |
| --- | --- | --- |
|  Asian - British |  Indian |  Black African White - African |
| Black - British | Pakistani | Caribbean   Any other white |
| White - British | Bangladeshi |       Other  Arabic |
| Mixed - British |  Chinese | Mixed |
| Any other Asian |  Any other black | Any other white  Any other ethnic identity: |
| ethnic identity: | ethnic identity: |  ethnic identity: (please give details) |
| (please give | (please give details) | (please give |
| details) |  | details) |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



|  |
| --- |
| Name |
| Address |
| Home Phone Number |
| Mobile Number |
| Work Telephone Number |
| Relationship to child |
|  |
| Name |
| Address |
| Home Phone Number |
| Mobile Number |
| Work Telephone Number |
| Relationship to child |

# Media Consent

I give/l do not give permission for my child's photo to be used on the nursery website

# Sudocrem /Calpol consent

I give/ l do not give permission for staff to use sudocrem if need it for my child

I give/ I do not give permission for staff to administrate Calpol if my child starts to develop temperature while in the nursery.

I took note on the fact that staff will contact me before they will administrate the dose of Calpol.

 First-Aid Consent:

I give/ l do not give permission for my child to receive emergency first-aid treatment if required and to summon further help where necessary. I understand that any first-aid treatment, would only be carried out by a qualified first-aider. 

#  Outing consent

I give/ I do not give permission for my childto be taken out on local outings (please note any large outings, a separate consent form will be issued.

 Photo Consent

  give/ I do not give permission for my childto be taken photos of him/her which will only be used in educational purpose

PLEASE NOTE: **STAFF ARE ONLY ALLOWED TO ADMINISTER MEDICATION TO CHILDREN IN AN EMERGENCY SITUATION (developing high temperature while in the nursery); otherwise, medication provided by parents have to be prescribed by a current doctor**

|  |
| --- |
| PAYMENT **Deposit£250.00 paid: Registration fees£40.00 paid:**Registration fee is not refundable deposit is not refundable if you cancel the 1-year contract, if your child completes 1 year with us, then if you give us a month notice in advance you can get the deposit refunded  |

ALL STAFF HAVE PAEDIATRIC FIRST AID TRAINING.

If your child is doing 15/30 hours funded you will be required to pay £3.00/per half session or £6.00 for a full day.

Payments should be made at beginning of each week. For children doing 3h session is a charge of £1.00/per day

If your child attends full time/part time the fees will be calculated as it follows: no of days x full day charge x no of weeks per month

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 0-2 years | £70.00 full day charge | £45.OO char e | half | day | £215/week-half days | £325.00/week-full days |
| 2-3 years | £65.OO full day charge | £40.OO  | half | day | £190.00/week- half days | £300.OO/week-full days |
| 3-5 years | £60.OO full day charge | £238.00  | half | day | £l80.00/week- half days | £285.OO/week-full days |

**Please tick days you would like your child to attend nursery**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8.00 - 6.00 (full time) |  |  |  |  |  |
| 8.00 — 1.00 (half da s -pa able |  |  |  |  |  |
| 1.00 - 6.00 half da s- a able) |  |  |  |  |  |
| 8.00-1.00 (15 h in 3 half days) |  |  |  |  |  |
| 1.00-6.00 (15 h in 3 half days) |  |  |  |  |  |
| 7.5 h in 2 days  |  |  |  |  |  |
| 15 h in 3 h -5 da s a week9am — 12. am |  |  |  |  |  |
| 15 h in 3 h — 5 da s a week2pm - 5 pm |  |  |  |  |  |
| 8.00 - 6.00 3011 in 3 full days |  |  |  |  |  |
| 8.00-2.00 - 30h |  |  |  |  |  |
| 12.00-6.00 - 30h |  |  |  |  |  |

As part of our admission policy all parents are required to read/view policies and procedures manual and sign and return parental agreement

|  |  |
| --- | --- |
| Signed: | Date |

Parents/Guardian signature..

Password provided if parent enable to collect the child

 **For Office use only:**

Place offered: Yes / No Date starting

Funded / FuIl timeRoom

Nursery Manager's signature... ..

